



**TOWN OF LOS GATOS
COUNCIL MEETING AGENDA
APRIL 21, 2020
110 EAST MAIN STREET
LOS GATOS, CA**

*Marcia Jensen, Mayor
Barbara Spector, Vice Mayor
Rob Rennie, Council Member
Marico Sayoc, Council Member
Vacant, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Town Council. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

***Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.
Rebroadcast of Town Council Meetings on the 2nd and 4th Mondays at 7:00 p.m.
Live & Archived Council Meetings can be viewed by going to:
www.losgatosca.gov/Councilvideos***

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

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APRIL 21, 2020
7:00 PM**

IMPORTANT NOTICE REGARDING APRIL 21, 2020 COUNCIL MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID- 19 pandemic. The live stream of the meeting may be viewed on television and/or online at <https://meetings.municode.com/PublishPage/index?cid=LOSGATOS&ppid=4bc370fb-3064-458e-a11a-78e0c0e5d161&p=0>. **In accordance with Executive Order N-29- 20, the public may only view the meeting on television and/or online and not in the Council Chamber.**

Submission of Public Comments in addition to the Town’s typical practice described on prior page: For those wishing to make public comments at the Council meeting, please submit your comments by email to be read aloud at the meeting using a time limit set by the Mayor consistent with Council Policy. **Email comments must be submitted to the Town Clerk at PublicComment@losgatosca.gov for all agenda items by 6:45 p.m. the day of the meeting.**

This includes requests to pull an item from the Consent Calendar or to make a comment under Verbal Communications. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. Electronic comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) are not accepted.

Consideration of Public Comments: All email comments submitted after 11 a.m. and before 6:45 p.m. on the day of the meeting shall be provided to the Council for its consideration, included in the record of the Council meeting, read at the meeting, and placed on the screen for viewing during the broadcast. The reading of each comment shall not exceed three (3) minutes, or such other time as the Mayor may decide, consistent with the time limit for speakers at a Council meeting.

REMOTE LOCATION PARTICIPANTS

VICE MAYOR BARBARA SPECTOR, COUNCIL MEMBER ROB RENNIE, COUNCIL MEMBER MARICO SAYOC. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

COUNCIL / MANAGER MATTERS

CONSENT ITEMS (*Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by sending an email with the reason(s) for the request to PublicComment@losgatosca.gov by 6:45 p.m. on the day of the meeting. If an item is pulled, the Mayor has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.*)

1. Approve Closed Session Council Meeting Minutes of April 7, 2020.
2. Approve Council Meeting Minutes of April 7, 2020.
3. Modify the Youth Commission Recruitment by Extending Expiring Youth Commission Terms by One Year for All but Those in the Twelfth Grade (Five Positions), Extending the Recruitment Deadline to July 10, 2020, and Conducting Interviews on July 21, 2020 for the Five Vacancies.
4. Adopt an Ordinance, by Title Only, Effecting Amendments to Chapter 29 (Zoning Regulations) of the Town Code Regarding Family Daycare Home Regulations. Town Code Amendment Application A-20-002. Applicant: Town of Los Gatos.
5. Adopt an Ordinance, by Title only, Effecting Amendments to Chapter 29 (Zoning Regulations) of the Town Code Regarding Accessory Dwelling Units, Town Wide. Town Code Amendment Application A-20-001. Applicant: Town of Los Gatos.
6. Adopt a Resolution Describing Improvements and Directing Preparation of the Town Engineer's Report for Fiscal Year 2020/21 for Landscape and Lighting Assessment Districts No. 1 and 2.
7. Adult Recreation Center – New Air Conditioning Chiller
 - a. Authorize the Town Manager to Execute a Purchase and Service Agreement with Foothill Mechanical Inc. for Installation of a New Air Conditioning Chiller in the Adult Recreation Center in an Amount Not to Exceed \$55,600 Plus an Additional \$11,120 for Unanticipated Costs for a Total Agreement Amount Not to Exceed \$66,720.
 - b. Approve an expenditure budget adjustment in the Facilities Maintenance Fund of \$66,720.
8. Authorize the Town Manager to Execute a Certificate of Acceptance and Notice of Completion for the Work of FBD Vanguard Constructions, Inc., and Authorize the Recording by the Town Clerk for PPW Job No. 411-811-003 Almond Grove Street Reconstruction Project Phase 2
9. Authorize the Town Manager to Enter into an Agreement with Truepoint Solutions for Accela Software Support and Related Consulting Services Not to Exceed \$150,000 for a Five-Year Term.
10. Authorize the Town Manager to Purchase Replacement Police Department Mobile Data Computers from CDCE Incorporated for an Amount Not to Exceed \$122,089.55.
11. Adopt a Resolution Authorizing the Liquidation and Transfer of Assets to CalPERS California Employers' Pension Prefunding Trust (CEPPT) for Pension Prefunding Administration from Public Agency Retirement Services (PARS).
12. Approve the Waiver of Rent and Utilities for the Town of Los Gatos Lessees New Museum of Los Gatos (NUMU), Friends of the Library, Billy Jones Railroad, Soccer and Little Leagues, and Los Gatos-Saratoga Community Education and Recreation (LGS Rec) for the Duration of the Santa Clara County Shelter-in-Place Order Due to Significant Business Disruption.

13. Adopt a Resolution approving the Sale and Purchase Agreement for the sale of Town-owned property located on 14850 Winchester Boulevard, APN 424-31-055, authorizing the Town Manager to execute all documents needed to complete the transaction in a form acceptable to the Town Attorney, and authorize a revenue budget adjustment in the amount of \$1,200,000 to recognize the sale revenue.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of five minutes maximum for **opening statements by sending an email clearly marked as "opening statements" to PublicComment@losgatosca.gov by 6:45 p.m. on the day of the meeting.** Members of the public may be allotted up to three minutes to comment on any public hearing item, consistent with the "submission of public comments" guidance contained on page 2 of this agenda. Applicants/Appellants and their representatives may be allotted up to a total of three minutes maximum for **closing statements by sending an email clearly marked as "closing statements" to PublicComment@losgatosca.gov by 6:45 p.m. on the day of the meeting.** Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

14. Authorize the Town Manager to Execute an Amendment to the Lease Agreement with the Los Gatos Museum Association (LGMA) also known New Museum Los Gatos (NUMU) to Eliminate Utility Payments and Increase Rent Obligations, and to Amend Their Conditional Use Permit (CUP) to Eliminate or Amend Certain Conditions to Allow LGMA to Generate Additional Revenue.
15. First reading and introduction of an ordinance of the Town of Los Gatos amending Los Gatos Town Code Chapter 14, Article X - Special Events.

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

16. Authorize the Town Manager to Negotiate and Execute an Amendment to the Agreement with Santa Barbara Transportation Corporation Doing Business as Student Transportation of America.

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection on the official Town of Los Gatos website.

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.